

Work package type and ref.nr	PREPARATION		1
Title	Setting up of project management methodology and structure		
Related assumptions and risks	<p>Assumptions</p> <ul style="list-style-type: none"> • Well timing with policy priorities of MECSS and the approved priorities of Erasmus+ CBHE projects for Mongolia; • Commitment of the Mongolian and EU partners to overcome the high unemployment rate of graduates in Mongolia • Strong experience in apprenticeship in HE systems from participating EU <p>Risks</p> <p>Misconception regarding the benefit of apprenticeship, lack of previous experience of apprenticeship in HE in Mongolia, lack of appropriate legal framework on apprenticeship, basic language skills in English regarding some Mongolian stakeholders</p>		
Description	<p>During this phase for better project management methodology and structuring the kick-off meeting in Thessaloniki will set the agenda of the actual implementation tasks. WP1 is for the elaboration of the questionnaire for fact-finding analysis to be followed with the training package PITAHE preparation within the same WP.</p> <p>MECSS will start its involvement from WP1 by contributing with data and information resources to the fact-finding analysis by the HEIs. Equipment purchase for Mongolian HEIs is also envisioned in WP1 to be installed at the units of the HEIs which are dealing with the development and implementation of university-enterprise cooperation and preparing the ground for further project activities later on.</p> <p>Due to WP1 focus on the preparation and setting up of the needed methodology EU partners' expertise in this comes as handy with the role of WP leaders assigned to UoM and UTBv. The EU partners will undertake the activities under WP1 with the support by OU, project coordinator, to ensure the specificities of the Mongolian stakeholders are well considered when elaborating PITAHE training package.</p> <p>The 2 Banks and Mongolian Tourism Association will be equally engaged through their contributions on the Mongolian WBL situation from their perspective. Lead partners are UoM and UTBv and all partners are supporting.</p>		
Tasks	<ul style="list-style-type: none"> - Project kick-off meeting in Thessaloniki - Fact-finding analysis on the situation of the WBL in Mongolia and needed skills in the targeted sectors - Purchase of equipment for HEIs in Mongolia 		
Estimated Start Date (dd-mm-yyyy)	M1, Year1	Estimated End Date (dd-mm-yyyy)	M6, Year1
Lead Organisation	UoM and UTBv		
Participating Organisation	All partners		
Costs <i>Please explain the necessary costs for this WP: What travels are necessary? If equipment is requested, explain why it is required. If subcontracting is necessary, explain why</i>	<p>Staff Costs (SC), Travel Costs (TC), Costs of Stay (CS), Subcontracting costs Tender Results, Equipment Costs Co-Financing.</p>		

<i>the task cannot be performed by the partner.</i>	
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Deliverables/results/outcomes

Expected Deliverable/Results/Outcomes	Work Package and Outcome ref.nr	1.1.	
	Title	Project kick-off meeting in Thessaloniki	
	Type	<input type="checkbox"/> Teaching material <input type="checkbox"/> Learning material <input type="checkbox"/> Training material	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Report <input type="checkbox"/> Service/Product
	Description	<p>The kick-off meeting in Thessaloniki will set the agenda of the actual implementation tasks for better project management methodology and structuring. The SC will be established involving one representative from each Mongolian stakeholders and EU partner institutions.</p> <p>At the kick-off meeting the SC will convene its first formal meeting and will define the timeline of activities, establish and approve the project tasks assigned to each stakeholder, as well as nominate the contact representatives from each Mongolian partner institution, i.e. HEIs and the 2 Mongolian Banks and Mongolian Tourism Association, and MECSS, as well as one contact representative from each EU partner institution.</p> <p>Thus, the project management team will be established and the project's administrative, financial and content-related aspects will be addressed during the SC headed by the project coordinator OTU taking into account the external expert's recommendations on the quality monitoring as well.</p>	
	M1,Y1		
	Languages	English & Mongolian	
Target groups	<input type="checkbox"/> Teaching staff <input type="checkbox"/> Students <input type="checkbox"/> Trainees <input checked="" type="checkbox"/> Administrative staff <input type="checkbox"/> Technical staff <input type="checkbox"/> Librarians <input type="checkbox"/> Other		
	<i>If you selected 'Other', please identify these target groups. (Max. 250 words)</i>		
Dissemination level	<input type="checkbox"/> Department / Faculty <input checked="" type="checkbox"/> Institution	<input type="checkbox"/> Local <input type="checkbox"/> Regional	<input type="checkbox"/> National <input type="checkbox"/> International

Expected Deliverable/Results/Outcomes	Work Package and Outcome ref.nr	1.2.
	Title	Fact-finding analysis on the situation of the WBL in Mongolia and needed skills in the targeted sectors

	Type	<input type="checkbox"/> Teaching material <input type="checkbox"/> Learning material <input checked="" type="checkbox"/> Training material	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Report <input type="checkbox"/> Service/Product
	Description	<p>The EU partners will design and distribute the questionnaires tailored specifically for the Mongolian HEIs and enterprise representatives for fact-finding analysis to reveal the minute details and peculiarities typical of the Mongolian WBL context. The questionnaire will be the methodological basis for the further elaboration of the fact-finding reports on WBL situation in Mongolia from the perspective of the HEIs and enterprises. Based on the data collected through the tailored questionnaire the Mongolian HEIs and enterprises will prepare their fact-finding reports on WBL situation in Mongolia.</p> <p>The fact-finding reports will be focused on paying careful attention that all the context-specific aspects for the Mongolian WBL situation are considered. Fact-finding reports will be in Mongolian and English for wider accessibility and will serve as a guide for the effective transfer of the WBL schemes and tools into the Mongolian HE system.</p> <p>PITAHE will focus on the measures of involvement of the national governance and social partners through unambiguous legal framework and clear dialogue between all partnership partners from the EU perspective.</p>	
	M6, Y1		
	Languages	English & Mongolian	
Target groups	<input checked="" type="checkbox"/> Teaching staff <input checked="" type="checkbox"/> Students <input checked="" type="checkbox"/> Trainees <input checked="" type="checkbox"/> Administrative staff <input checked="" type="checkbox"/> Technical staff <input type="checkbox"/> Librarians <input type="checkbox"/> Other		
	<i>If you selected 'Other', please identify these target groups. (Max. 250 words)</i>		
Dissemination level	<input type="checkbox"/> Department / Faculty <input checked="" type="checkbox"/> Institution	<input type="checkbox"/> Local <input type="checkbox"/> Regional	<input type="checkbox"/> National <input type="checkbox"/> International

Expected Deliverable/Results/ Outcomes	Work Package and Outcome ref.nr	1.3.	
	Title	Purchase of equipment for HEIs in Mongolia	
	Type	<input type="checkbox"/> Teaching material <input type="checkbox"/> Learning material <input checked="" type="checkbox"/> Training material	<input type="checkbox"/> Event <input type="checkbox"/> Report <input checked="" type="checkbox"/> Service/Product
	Description	The purchasing of computers, laptops, printers and e-literature involving publications on the implementation of WBL worldwide is envisioned within WP1. Needed equipment provided for the relevant units of 5 HEIs in Mongolia will be inventoried at the units	

		<p>of the HEIs which are dealing with the development and implementation of university-enterprise cooperation.</p> <p>The staff of these units trained through the project's capacity building activities will be consequently well prepared to guide and mentor the students to make use of the resources of the installed equipment for effective WBL implementation when piloting of the practical tools of UAPBI and UAPT will be carried out.</p> <p>Also, part of the equipment will be installed in publicly available spaces at the HEIs to for wider access.</p>
	M6,Y1	
	Languages	English & Mongolian
Target groups	<input checked="" type="checkbox"/> Teaching staff <input checked="" type="checkbox"/> Students <input checked="" type="checkbox"/> Trainees <input checked="" type="checkbox"/> Administrative staff <input checked="" type="checkbox"/> Technical staff <input type="checkbox"/> Librarians <input type="checkbox"/> Other	
	<i>If you selected 'Other', please identify these target groups. (Max. 250 words)</i>	
Dissemination level	<input type="checkbox"/> Department / Faculty <input type="checkbox"/> Local <input type="checkbox"/> National <input checked="" type="checkbox"/> Institution <input type="checkbox"/> Regional <input type="checkbox"/> International	